ADVANCED COACHING PRACTICE ONLINE 2021 - APPLICATION FORM

Please complete and return by email to[TC@TavistockConsulting.co.uk](mailto:TC@TavistockConsulting.co.uk)

**Programme Dates/ Fees:**

|  |  |  |
| --- | --- | --- |
| **Pre-joining** | **At convenience prior to first module** | Preparatory work maximum 2 hours. Details will be sent in joining instructions. |
| **Module 1** | **Date: 8 & 9 March** | Two days group learning |
| **In between module** | **At convenience prior to second module** | Reflective note and coaching notes after a session. |
| **Module 2** | **Date: 19 & 20 April** | Two days group learning |
| **Follow up** | **By arrangement on 29 April** | One hour follow up one-to-one development session. Timings will be confirmed in Module 1. |

**Fee: £1350**

|  |  |  |  |
| --- | --- | --- | --- |
| **Full Name:** |  | **Job Title:** |  |
| **Contact Telephone Numbers:** |  | **Email:** |  |
| **Full Address:** |  | | |
| **How did you hear about this course:** |  | | |
| **Have you previously applied to or studied with the Tavistock & Portman?** |  | | |

|  |  |
| --- | --- |
| **Current Role and Responsibilities:**  (brief description of duties and responsibilities in current role) |  |
| **Coaching courses attended, qualification and year of completion:** |  |
| **Years of practice as an executive coach:**  **Your current coaching practice (days per month approx.):** |  |
| **What are your current arrangements for supervision and how does supervision help you in your practice?**  (Max 200 words) |  |
| **Personal Statement:**  1. What are you hoping to gain from the course?  2. How would you describe yourself as a coach and are there any particular areas of your coaching practice where you are looking to develop?  (Max 500 words) |  |

**Payment details for invoicing:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name:** |  | **Job Title:** |  |
| **Address** (including Postcode)**:** |  | | |
| **Signature:** | **Date:** | |  |
| **Acceptance of Place:** | A place on the course will be confirmed once this application has been approved, we may contact you for further details or discussion where useful. Upon your acceptance of the place, you will be invoiced for the full fee. | | |
| **In the event of a course booking cancellation the following scale charges will apply**:   * After the place is accepted: 25% payable (£337) * A week before the start of the course: 50% payable (£675) * After the start of the course: 100% payable (£1350) | | | |
| **Data Protection Legislation, Data Protection Act and the General Data Protection Regulation (DPA and GDPR)** | By returning this form I give my consent for personal data relating to my application and to my studies to be collected, processed, retained, used and published by The Tavistock and Portman NHS Foundation Trust and Tavistock Consulting for the purposes of administering my application and if I am successful, to support the administration relating to my course.  In line with the data protection act/GDPR it is our duty to check with our students if they want to be contacted for marketing purposes by phone, post or email and to also give them the chance to object. As a student you will be contacted with the latest offers and information about products and services from the Tavistock and Portman NHS Foundation Trust and Tavistock Consulting.  **NO –** I don’t want to receive offers and information about products and services from the Tavistock and Portman NHS Foundation Trust and Tavistock Consulting**.**  **YES –** I would like to receive offers and information about products and services from the Tavistock and Portman NHS Foundation Trust and Tavistock Consulting**.** | | |