EXECUTIVE COACHING PROGRAMME 2021/22 - APPLICATION FORM

Please complete and return by email to[TC@TavistockConsulting.co.uk](mailto:TC@TavistockConsulting.co.uk)

**Section 1- About You**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Full Name:** |  | | | | | | | |
| **Contact Telephone Numbers:** | **Tel: Personal** |  | | | **Tel: Work** |  | | |
| **Full Address:** |  | | | | | | | |
| **Email address (personal)** |  | | | | | | | |
| **Email address (work)** |  | | | | | | | |
| **Have you previously applied to or studied with the Tavistock & Portman?** |  | | **Do you have any criminal convictions?** |  | | | | |
| **Country of birth:** |  | | **Legal Nationality:** |  | | | **Do you require a visa to study in the UK?** |  |

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| --- | --- |
| **Job title/Occupation** |  |
| **Current Role and Responsibilities:**  (brief description of duties and responsibilities in current role) |  |
| **Personal Statement:**  Use this space to provide information in support of your application including reasons for applying for the programme, reasons for wishing to study with us and any relevant practical experience, interests and achievements.  This statement must be your own work. ***(Word Limit 300-700)*** |  |

**Section 2 - Programme Dates/ Fees:**

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| **Pre-course**  **Introduction** | **21 September 2021 half -day session (Online)** |  | |
| **Module 1** | **27-28 September 2021** | **No supervision after Module 1** | |
| **Module 2** | **29-30 November 2021** | **Supervision Group 1** | **1 December 2021 10am-12pm** |
| **Module 3** | **7-8 February 2022** | **Supervision Group 2** | **9 February 2022 10am-12pm** |
| **Module 4** | **25-26 April 2022** | **Supervision Group 3** | **27 April 2022 10am-12pm** |
| **Module 5** | **27-28 June 2022** | **Supervision Group 4** | **29 June 2022 10am-12pm** |

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| **Supervision groups 5 & 6** | **12 September 2022 full day** |
| **Supervision groups 7 & 8** | **14 November 2022 full day** |
| **Individual supervision: 8 x 1hr sessions – dates by arrangement.** | |

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| **Total programme fee for Home/EU students\*:**  (includes all taught modules, individual and group supervision) | **£8,500** |

*\*A discounted rate is available for current employees of the Tavistock and Portman NHS Trust and alumni of one year or longer from postgraduate academic programmes at the Trust. Please state which course you took at Tavistock and Portman NHS Trust. Please* [*contact us*](mailto:TC@TavistockConsulting.co.uk) *if you have any questions.*

**Payment details of person or organisation responsible for paying fees:**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Name:** |  | | | | | **Job Title:** | |  |
| **Address** (including Postcode)**:** |  | | | | | | | |
| **Sector** (please circle)**:** | **Private** | **Public** | **NHS** | **Self-funding** | **Voluntary** | | **Other**: | |

**Section 3**

|  |  |  |  |
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| **How did you hear about this Programme?** |  | | |
| **Signature:** |  | **Date:** |  |
| **Acceptance of Place:** | A place on the course will be deemed confirmed once the interview has been successful and your application to join the Executive Coaching Programme has been approved. Following acceptance of our offer, you will be invoiced for the whole course. | | |
| **In the event of a course booking cancellation the following scale charges will apply**:   * After the place is accepted: 25% payable (£2,125) * A week before the start of the course: 50% payable (£4,250) * After the start of the course: 100% payable (£8,500)   In the event of having to defer your place, you can transfer onto the next year’s course. Fees will remain at the level when you applied. Any further deferment would require you to reapply for the programme and pay the most current programme fees. | | | |
| **Data Protection Legislation, Data Protection Act and the General Data Protection Regulation (DPA and GDPR)** | By returning this form I give my consent for personal data relating to my application and to my studies to be collected, processed, retained, used and published by The Tavistock and Portman NHS Foundation Trust and Tavistock Consulting for the purposes of administering my application and if I am successful, to support the administration relating to my course.  In line with the data protection act/GDPR it is our duty to check with our students if they want to be contacted for marketing purposes by phone, post or email and to also give them the chance to object. As a student you will be contacted with the latest offers and information about products and services from the Tavistock and Portman NHS Foundation Trust and Tavistock Consulting.  **NO –** I don’t want to receive offers and information about products and services from the Tavistock and Portman NHS Foundation Trust and Tavistock Consulting**.**  **YES –** I would like to receive offers and information about products and services from the Tavistock and Portman NHS Foundation Trust and Tavistock Consulting**.** | | |